

Job Title: RN Staff Nurse

Company: NJCRI

JOB TITLE: Registered Nurse QA Specialist

DIRECT REPORTS TO: Clinical Supervisor

IN DIRECT REPORTS TO: Director of Clinical Services

JOB PURPOSE: Provide care and treatment needs assessment and linkages/referrals to all core services. Assistance patients with supportive documentation and with the navigation, advocacy and self-efficacy of HIV infected and high risk patients through the continuum of care system. Provide care and treatment needs assessment and linkages/referrals to all core services. Assistance patients with supportive documentation and with the navigation, advocacy and self-efficacy of HIV infected and high risk patients through the continuum of care. Address patient's needs through the creation of an individualized patient treatment plans, followed up by appropriate information, and follow up on linkages/referrals made. Assist the primary care physicians, APNs and other medical case managers by navigating the patient through the system, so they can establish linkages for their medical referrals. Assist in patient specialist doctor appointments and follow ups.

RESPONSIBILITIES:

1. Link all new or drop-out return patients to the core medical services; primary medical, medical nutritional, substance abuse, mental health, and oral healthcare.
2. Assist the primary care physicians, nurses and other medical case managers by navigating the patient through the system, so they can

establish linkages for their medical referrals. Working with the Outreach workers and patient navigator to provide continuum of care.

3. The RN Medical Case Managers (MCM) will also fill out and or file all supportive documentation (i.e., Medicaid/Medicare, ADDP, Patient Notes, prior authorizations, Veteran Administrative, etc.) for patients during clinic and as needed for the patient. Assist in patient specialist doctor appointments and follow ups. Refer and treat all high risk individuals for prevention services including but not limited to testing for STIs, PrEP, and harm reduction programs.

4. Conduct ongoing outreach efforts to inactive, hospitalized or homebound patients.

5. Network with key service providers and civic groups to make them aware of the program's services and facilitate linkages/referrals to the program.

6. Conduct patient intakes, phlebotomy, assessments of need(s) and periodic re-evaluations of such.

7. Document all services in accordance within the guideline of individual funding contracts and in the required data systems i.e. CHAMP, Electronic Medical Record, Eval Web, and more.

8. Assist management in evaluation and improvement of program and services.

9. Conduct and participate with other service providers/agencies in case conferences, to enhance coordination of overall services for the patient Phlebotomy and processing of blood specimens.

10. Submit monthly referral/ service reports to management

EDUCATION REQUIREMENT:

1. Registered Nurse with Associate or Bachelors in Nursing and have 4 or more years experience providing direct services to those with HIV or those at risk for HIV. A HIV medical case management and /or other behavioral intervention certification is a plus but will be required to complete once the job begins

2. Experience in interpersonal service delivery / HIV and non HIV case management experience is always preferred.

* Solid HIV/AIDS/STI / Prevention basic knowledge.

* Basic medical knowledge of HIV/AIDS and primary care and treatment.

* Bi-lingual (preferably fluent in Spanish speaking)

* Excellent interpersonal skills.

* Creative problem solving skills. Have the ability to network within and outside the service community.

Job Type: Full-time

Qualification Questions

You have requested that Indeed ask candidates the following questions:

- * Do you have the following license or certification: **Registered Nurse (RN)?**
- * How many years of providing direct HIV experience do you have?
- * Are you willing to undergo a background check, in accordance with local law/regulations?
- * What is the highest level of education you have completed?
- * Do you speak Spanish? Preferred.